

**MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, AUGUST 20, 2021**

**9:45 a.m. – 10:30 a.m.
West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida**

Members Present: Colleen Carver, Chair
Benjamin Sinclair, Vice-Chair
Raymond Forshee
Donna Sullivan
Members Absent: Martha Vanderbilt -sent apologies
County Staff: Kimberly Kelley, Community Liaison

Call to Order / Roll Call:

The meeting was called to order at 9:45 a.m. A roll call was taken, and a quorum was present.

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Unfinished Business:

- a) Median Tree Replacement: Ms. Kelley provided a quote electronically to the Advisory Board for the replacement of two trees in the median along Coliseum Boulevard prior to the meeting date. There was discussion regarding the types of trees indicated in the quote; the options given were crape myrtle, foxtail palm or pygmy date palm and additional discussion on future replacement of the other existing trees. Ms. Sullivan motioned to place four crape myrtles in the median, replacing the trees that were removed and removing two existing palm trees and replacing with two crape myrtle trees symmetrically so that options would be considered for a future project, seconded by Mr. Sinclair. There was additional discussion on which trees to remove and replace. The Advisory Board agreed the first and third tree would be the first ones replaced and or removed and replaced. Ms. Sullivan amended her motion to include the cost not to exceed \$5000, seconded by Mr. Sinclair and it was unanimously approved.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Ms. Kelley provided 2022 meeting dates, pointed out that the flashing radar speed sign had been placed near the school on Coliseum Boulevard, discussed the West Charlotte canal sediment removal program and future pipe lining costs within Gardens of Gulf Cove. Ms. Carver inquired if the pipes could be flushed to get rid of debris, noting the built-up silt in the gutters along the street.

Scheduled Future Meetings as Needed / Items for Next Agenda:

Future meetings are scheduled at 9:30 a.m. in the West County Annex Room 120 as follows:

- Wednesday, October 27, 2021

Submitted by Kimberly Kelley
Public Works Department

Martha Vanderbelt
Chair Signature

2 02 22
Date

[illegible]

AGENDA

GARDENS OF GULF COVE STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD SPECIAL MEETING Friday, August 20, 2021

**9:30 a.m., West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida**

ADVISORY BOARD: Colleen Carver, Chair
Benjamin Sinclair, Vice Chair
Raymond Forshee
Donna Sullivan
Martha Vanderbilt

COUNTY STAFF: Kimberly Kelley

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on MSBU Items (3-Minute Limit)
3. Unfinished Business
 - a. Median Tree Replacement
4. Citizen Input on MSBU Items (3-Minute Limit)
5. Advisory Board Open Discussion
6. Meeting Schedule / Items for Next Agenda
7. Motion to Adjourn



**WALKERS
SERVICE INC.**

**6620 Riverside Drive
Punta Gorda, FL 33982**

Quote

Date

Quote #

8/13/2021

714

**Charlotte County Purchasing Division
18500 Murdock Circle #344
Port Charlotte, FL 33948**

Account #: CONTRACT#2021-054

Project: ROW LANDSCAPE MAINT- WEST

Qty	Description	Rate	Total
	GARDENS OF GULF COVE		
	Installation of New Trees:		
1	Tree less than 4" DBH	225.00	225.00
	Crape Myrtle, Foxtail Palm, OR Pygmy Date Palm		
225	7% Markup on Material	0.07	15.75
3	Man Hours Tree Installation (1 Tree)	140.00	420.00
	Each additional tree:		
	Material Cost \$240.75 each (includes markup)		
	1.5 man hours @\$140/hr rate= \$210each		
	Material Costs are subject to change especially outside a 60 day window.		
Total			\$660.75

941-747-7740

contact@WalkersServiceFL.com

941-750-0048 Fax #